

**Aging True**  
Cathedral Café Volunteer  
Volunteer Position Description

**Position:** Cathedral Café Volunteer

**Supervisor:** Volunteer Manager, Community Meal Site Coordinator, Café Site Lead

**Department:** Volunteer Department

**Employment Status:** Volunteer

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**Summary:**

Aging True provides hot, nutritious meals to homebound elderly and disabled persons in Duval and Clay Counties and has done so since 1962. This position will assist the daily operation of the Cathedral Café, a congregate meal site located within the Cathedral Terrace, a HUDD funding housing site for seniors and disabled adults. This position will work closely with the Community Meal Site Coordinator and the Volunteer Manager. Volunteers will work one 3-hour shift per week and perform the duties outlined below.

**Qualifications/Requirements:**

- Previous food service experience preferred
- Reliable transportation to and from the Café
- Ability to work one 3-hour shift per week

**Experience**

- Customer Service Experience
- Demonstration of food safety preferred
- Experience interacting with senior population

**Essential Functions**

- Help the team set up the Café for the daily meal
- Serve meals to clients
- Assist in checking in clients as they come to the Café
- Ensure clients receive an elevated level of customer service
- Work with Café Site Lead on training
- Socialize with clients during the mealtime
- Assist with cleaning up after the meal

**Working Conditions/Physical Requirements**

- Requires light to moderate physical exertions on a regular basis, such as: lifting, bending, pushing, pulling, stooping, kneeling, and reaching.